Commitment to Confidentiality and Sharing Critical Info

During the course of your work with students at Freire Charter School (FCS), you may have access to information which is confidential. In order for FCS to properly serve and protect the privacy of all students, certain information must remain confidential. Improper disclosure of confidential information can cause irreparable damage to the student at hand and the FCS community. Confidential information includes, but is not limited to:

1. Certain academic information about students
2. Personal information about students
3. Any information that a student or staff member shares with you in confidence

When in doubt, feel free to consult appropriate staff for details.

Also, at times, we may be unable to share some information with you. We hope that this is never perceived as lack of trust or respect, but rather our ethical and legal commitment to our students and families. We thank you for your understanding on this matter!

For all adults who work with youth, the case may arise in which you feel a student may be (1) a potential victim of abuse, (2) a potential danger to him/herself, or (3) a potential danger to others. If you suspect this may be the case, it is essential that FCS knows this information immediately so that we can take quick action to support the student(s) and ensure safety. Mere suspicion is enough rationale to contact us about this; here is no need to wait for hard evidence. **As difficult as it may seem, it is absolutely necessary that you prioritize reporting this to us over the loyalty/trust that you have in your relationship with the student.** Surely a student may be disappointed that you shared their “secret,” but the potential consequences of withholding this information are far worse. You should contact an FCS administrator immediately upon concern about a student.

As always, we are available to hear your questions, concerns, and/or suggestions.

I HAVE READ AND UNDERSTAND THIS Commitment to Confidentiality and Sharing Critical Info, HAVE HAD MY QUESTIONS FULLY ADDRESSED, AND HAVE RECEIVED A COPY FOR MY PERMANENT PERSONAL RECORDS.

__________________________________  __________________________
Print Name      Date

__________________________________
Signature